



सत्यमेव जयते

Government of India/Ministry of Finance  
Department of Revenue/Central Board of Direct Taxes  
Directorate General of Income-tax (HRD)  
2<sup>nd</sup> Floor, Jawaharlal Nehru Stadium,  
Gate No. 1, New Delhi – 110003

F.No.154/002/2021-CMD-III/8113

Dated: 09.02.2024

To,

All Pr. Chief Commissioners of Income Tax, (CCA)/  
Pr. Director Generals of Income Tax/  
Director Generals of Income Tax (attached Directorates)

Madam/Sir,

**Subject: : Filling up of post of Field Officer (GD) and Deputy Field Officer (GD) in Cabinet Secretariat in respect of Group 'B' and 'C' officers/officials on deputation basis - regarding**

Kindly refer to the above.

2. In this regard, the undersigned is directed to convey filling up the posts of Field Officer (GD) in Pay Level-8 of Pay Matrix and Deputy Field Officer(GD) in Pay Lev1-7 of Pay Matrix in Cabinet Secretariat in respect of Group 'B' & 'C' officers/officials on deputation basis.
3. As per the eligibility criteria, the post of Field Officers (GD) is Group 'B' non-gazetted carrying pay in Level-8 while the pay scale for the post of Deputy Field Officer(GD) is Level-7. The period of deputation shall be for four years and while on deputation, the officials shall be governed by the provisions as laid down in DoP&T O.M. No. 6/8/09/Estt(Pay-II) dated 17.06.2010. The officials selected would also be entitled for an additional Special Allowance @ 20% of basic pay. Applications should reach the Cabinet Secretariat, Room No. 1001, 10th Floor, B-1 Wing Pt. Deendayal Antyodaya Bhawan CGO Complex, Lodhi Road New Delhi – 110003.
4. The undersigned is further directed to inform that the cadre clearance for suitable/willing officials may be processed from the office of Pr. CCsIT(CCA) of the respective regions and names forwarded to the Borrowing Authority directly as the Cadre Control Authority in respect of Group 'B' & 'C' officers/officials is the respective Pr.CCsIT(CCA), under intimation to this office.

Encl: As above

Yours faithfully,

(K.R. Philips)  
Income Tax Officer, CMD-III (2)  
(HRD), New Delhi.

Appendix-I

FIELD OFFICER(GD)

(a)	<b>Educational Qualification</b>	:-	Holding Bachelor's degree from a recognized University
(b)	<b>Classification of the post/ Pay Scale</b>	:-	Group- B, non -gazetted [Level-8]
(c)	<b>Eligibility criteria</b>	:-	Holding analogous post on regular basis in the parent cadre or department or  With 05 years' service rendered after appointment to the post on regular basis in Level-7 (Rs.44900-142400/-) in the pay matrix or equivalent in the parent cadre or Department
(d)	<b>Age limit</b>	:-	Not exceeding 45 years.
(e)	<b>Terms and condition of deputation</b>	:-	(i) The selected candidates will be governed deputation terms as admissible under the Central Government Rules in terms of DoP&T OM No. 6/8/2009-Estt (Pay-II) dated 17/06/2010. (ii) The selected candidates will be on deputation initially for a period of 04 years which is further extendable for 04 years. While on deputation, they will also be eligible for payment of special allowance @ 20% of Basic Pay. (iii) The candidates will have an All India transfer liability.

Appendix-II

DEPUTY FIELD OFFICER(GD)

(a)	<b>Educational Qualification</b>	<b>:-</b>	Holding Bachelor's degree from a recognized University
(b)	<b>Classification of the post/ Pay Scale</b>	<b>:-</b>	Group- B, non -gazetted [Level-7]
(c)	<b>Eligibility criteria</b>	<b>:-</b>	Holding analogous post on regular basis in the parent cadre or department or  With 05 years' service rendered after appointment to the post on regular basis in Level-6 (Rs.35,400-11,2400/-) in the pay matrix or equivalent in the parent cadre or Department.
(d)	<b>Age limit</b>	<b>:-</b>	Not exceeding 45 years.
(e)	<b>Terms and condition of deputation</b>	<b>:-</b>	(i) The selected candidates will be governed deputation terms as admissible under the Central Government Rules in terms of DoP&T OM No. 6/8/2009-Estt (Pay-II) dated 17/06/2010.  (ii) The selected candidates will be on deputation initially for a period of 04 years which is further extendable for 04 years. While on deputation, they will also be eligible for payment of special allowance @ 20% of Basic Pay.  (iii) The candidates will have an All India transfer liability.